
Air National Guard (ANG) Military Vacancy Announcement (MVA)
(Must be a current ANG member only)

2010-219

SECURITY FORCES PROGRAMMER

PROMOTABLE MAJ - LTCOL

**(Must meet this rank requirement at closeout date)*

Closeout Date: 14 Nov 2010 Close of Business (COB)

To view the most current application procedures/requirements, refer to the ANG Careers webpage at <http://www.ang.af.mil/careers/mva/procedures.asp>

Headquarters ANG Title 10 2-4year Statutory Tour at **NGB/A7 (Joint Base Andrews, MD)**. Must be Air Force Specialty Code (AFSC) **31P3/31P4**. Duties and Responsibilities: Incumbent works under the general supervision of the Chief, Programs & Resources Branch; Deputy Director, Security Forces Division and/or Chief, Security Forces Division. Plans work, determines priorities independently and carries tasking through to completion. Exceptional written and oral interpersonal and communication skills are required. Must have the ability to analyze logically and objectively, apply sound judgment in assessing possible solutions, and adjust to changing priorities; and be able to implement these traits in daily operations. Must have a working knowledge of the functions and organization structure of NGB, NORAD, USAF, MAJCOMs, NAFs, TAGs, and ANG units. Responsible for the preparation of correspondence for programming actions. Ensures requisite research and preparation of correspondence for signature to NGB senior leaders, USAF, other staff agencies, gaining commands and subordinate Air National Guard units and commanders. Responsible for developing programs material for oral and written briefings, as required. Interprets POM preparation instructions and helps develop programming guidance for functional staff. Pivotal position providing interface between general officer decisions and execution of those decisions that specifically impact the Air National Guard Security Forces.

Reviews and evaluates proposals for justification and resource sufficiency and returns for revision as necessary. Represents the NGB at panel meetings as necessary. Distributes guidance to NGB/A7S staff, interprets guidance where necessary and oversees changes through the Air Force Board Panel structure. Provides the interface between programming and manpower to ensure execution is managed within budget constraints. Prepares and coordinates program models to assist in program data management and cost estimating. Incorporates information from manpower standards and programmatic changes/actions to provide complete and most current information for cost based decision making. Performs as the Air National Guard Security Forces point of contact for the Air Force Corporate Structure exercise costing and resource database functions. Performs other duties as assigned by the Chief, Programs & Resources Branch; Deputy Director, Security Forces Division and/or Chief, Security Forces Division. Continuously monitors programs by interfacing with and collecting statistical data from field units as needed or when deemed appropriate by supervisor. Identifies problems or shortfalls within the units or programs and recommends corrective action based on available resources. Monitors AFI requirements to assist in the programming of systems and equipment. Visits field units as required to

observe, evaluate and validate physical security, manpower, equipment and/or other security forces requirements. Makes recommendations to other staff members as required. Primary NGB/A7S Program Element Monitor. Primary liason between NGB/A7S and NGB/A8 and/or the ANG Corporate Structure.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Enlisted applicants who are higher grade than the highest grade for the advertisement must provide a statement of understanding with the application stating he/she is willing to be voluntarily demoted if selected for this position, IAW ANGI 36-25-03, Paragraph 3.4.3.

Officers applying for a statutory tour position must have a minimum of a Bachelors degree prior to applying.

Application for this MVA signifies agreement to the following statement, in accordance with (IAW) Title 18 USC 1001: "I certify that, to the best of my knowledge and belief, all of the information on an attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated."

Questions regarding this advertisement can be sent to hr.apply@ang.af.mil
